

REQUEST FOR PROPOSAL: PUBLICATION EDITOR/DESIGNER

We are seeking bids for an individual interested in taking on the role of Editor/Designer for the Wisconsin Lion newspaper.

Responsibilities

- Produce, coordinate & publish a 16-page monthly tabloid newspaper (high & lo resolution and Word versions).
- Establish a production schedule so as to publish the Wisconsin Lion on or before the 1st of the month of publication. Tentative schedule as follows:
 - 1st of mo. Editorial & advertising submissions due
 - 10th of mo. Proof to Editorial Board & contributing editors
 - 14th of mo. Final ok from Editorial Board
 - 15th of mo. Files to printer
 - 25th of mo. Publication mailed
 - 1st of next mo. Publication received by majority of subscribers
- Manage editorial calendar & contributing editors
- Train & support contributing editors
- Write various articles
- Edit story submissions
- Ensure conformance to editorial & advertising policies & standards
- Work with the printer to coordinate complete production
- Serve on Editorial Board
- Provide creative direction
- Use current graphic design software to produce page layout & advertising designs that conform to publication standards
- Maintain an up-to-date publication style book

Preferred Experience

- Software – Quark Xpress or Adobe InDesign, Adobe Illustrator, Adobe Photoshop, Adobe Acrobat & Microsoft products (Word, Excel, Powerpoint, Publisher)
- Managing content and contributing editors
- Writing/editing
- Lion membership preferred, but not required

The Wisconsin Lion is a monthly publication designed to inform and educate the Lions of Wisconsin about projects/programs, events and topics of interest.

Miracles Happen

As told by Sam Probst, WFL Director and editor of the Lion. The Lion was really hard on our daughter having to get that medicine in her eye and then to have to be so busy taking care of the Lion. The surgery was scheduled for the 1st of March and she had to be in the hospital for 10 days. The surgery was very successful and she was able to see again. The surgery was very successful and she was able to see again. The surgery was very successful and she was able to see again.



Photo by Sam Probst, WFL Director and editor of the Lion.

Lions License Plate Moves Forward

The Lions License Plate bill was passed by the Senate Transportation Committee on October 23, 2009. Bill 1001 is now in the House. The bill would allow the State to issue license plates with the Lions logo. The bill would also allow the State to issue license plates with the Lions logo.

Alpha Delta Kappa Donates To LBWV Capital Campaign



Photo by Sam Probst, WFL Director and editor of the Lion.

Bid should include a resume/company overview, relevant samples, list of software proficiency, references & costs.

Contract Dates

Dec. 1, 2010 – Nov. 30, 2011

Send Bids To

MD27 Lions State Office
2809 Post Rd.
Stevens Point, WI 54481
lionstat@sbcglobal.net

Bid Deadline

Bids must be received on or before September 30, 2010. Winning bid will be announced on or before November 1, 2009.

Questions?

DG Jerry Post
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920-773-2618

Publication sample can be found at wisconsinlions.org/news.html